

**SPECIFIC AGREEMENT
BETWEEN
THE UNIVERSITY OF BUEA
AND
THE ICT UNIVERSITY, YAOUNDE**

The University of Buea represented by its Vice-Chancellor, Professor Ngomo Horace Manga;

And

The ICT University, Yaounde represented by the Founder and Proprietor, Professor Victor Wacham Agwe Mbarika;

Mindful of the Constitution;

Mindful of Law No. 005 of 16 April 2001 on the Orientation of Higher Education;

Mindful of the statutory instruments governing the University of Buea;

Mindful of the statutory instruments governing The ICT University, Yaounde;

Mindful of Decree No. 2001/832/PM of 19 September 2001 to lay down common regulations governing Private Institutions of Higher Education;

Mindful of Order No.01/0096/MINESUP/DDIES of 07 December 1996 to lay down the conditions for the creation and functioning of Private Institutions of Higher Education;

Mindful of Letter No. 12/04505/MINESUP/DDIES/ESUP/SAC/cbm of 21 September 2012 to create The ICT University, Yaounde;

Willing to contribute to the fostering of the quality of higher education in Cameroon;

Hereby agree as follows:

I-PURPOSE

Article 1: In accordance with the general Framework Agreement signed between the University of Buea (UB) and The ICT University on the 14th March 2023, this specific agreement relates to the accreditation of The ICT University, Yaounde to run some BSc., MBA and MSc. degree programmes as follows:

Bachelor of Science (BSc.) Programmes in:

- Accounting
- Accounting Information Technology
- Banking and Finance
- Business Management & Sustainability
- Digital Media (ICT's in Journalism and Mass Communication)

Bachelor of Science (BSc.) Programmes in:

- Software Engineering
- Computer Science
- Information and Communication Technology
- Information Systems and Networking
- Information systems security/cyber security



Master of Science (MSc.) Programmes in:

- Information Systems and Networking
- Information systems security/cyber security
- Information Technology
- Digital Media (ICT's in Journalism and Mass Communication)
- Applied Statistics and Demography
- Information Communication Technology in Education
- Development Planning
- Accounting and Finance
- Project Management

International Masters in Business Administration (iMBA)**Master of Business Administration (MBA) Programmes in:**

- Business Management and Sustainability
- Development Planning
- Accounting and Finance
- Human Resource Management
- Business Leadership and Sustainable Development
- Development Planning
- Project Management
- Strategic Planning and Management

Masters of Applied ICT in Public Health(MAICTPH)

UB shall mentor and supervise The ICT University, Yaounde in the above-mentioned programmes throughout the duration of this specific agreement.

II-DEFINITION AND SCOPE OF MENTORING

Article 2: The definition and scope of mentoring or supervision shall be as follows:

1. Mentoring or Supervision as used herein refers to all processes and procedures intended to ensure quality performance and compliance with rules and regulations governing the award of degrees at the University of Buca while respecting the provisions as contained in Ministerial Circular No. 07/0003/MINE/SUP/CAB/IGA/cc of 19 December 2007.
2. Mentoring and certification will involve only students registered at LTPIC for the duration of the specific MOU signed by UB and The ICT University, Yaounde.
3. The mentoring process is seen here to be in three phases: Admissions/Records, Teaching and Evaluation.

III-DUTIES OF PARTIES**Admissions/Records:**

Article 3: To ensure compliance with standard operating procedures, The ICT University, Yaounde shall:

1. Present its admission requirements into the said programmes of study to the University of Buca;



2. Put in place a screening mechanism in order to authenticate academic certificates submitted by applicants for purposes of admission;
3. Make provision for UB to be represented on its Admissions Board at its cost;
4. Keep a detailed record of students admitted into the programmes. Such a record must identify each admitted student by name, an agreed unique registration number, national identity card number, and such other demographic characteristics like age, sex, nationality, region of origin, etc;
5. At the end of the registration period for each year, submit to the University of Buca in hard and soft copies, registration data of all the institution's registered students into the programmes above so that the Registrar of the University of Buca can update the institution's registration statistics;
6. Provide UB with the records of the admitted students in two hard copies signed, sealed and dated, and an electronic version of the document;
7. Submit to the University of Buca, individual examination results for each semester in signed hard and soft copies at the latest **one month** after each examination session for the purposes of updating the students' records at the University of Buca;
8. Expect the University of Buca to make provision for a special repository for the records of The ICT University students at The ICT University's cost;
9. Understand that any false declaration made to the University of Buca with respect to any candidate shall invalidate the candidate's records and shall be treated as a case of academic fraud.

Article 4: To ensure that the University of Buca shall maintain its credibility and also to have a smooth management of students' records, The ICT University shall be aware that the Registrar of the University of Buca remains the sole official who prepares and issues attestations to all students of the University of Buca and those of affiliated institutions. In this regard, The ICT University, shall:

1. At the end of studies for the above programmes make a request for attestation of completion of studies to the University of Buca after the list of graduating students would have been approved by the relevant administrative instances (Departmental Boards, Faculty Boards, Senate or equivalent) of The ICT University.
2. Understand that none other than the University of Buca authorities can use the UB logo and seal.

Teaching:

Article 5: This specific agreement is limited to the Degree programmes mentioned in Article 1 above and as approved by the Ministry of Higher Education in compliance with Decree No. 2001/832/PM of 19 September 2001 and chapter 2 of Order No. 06/0014/MINISUP/DDES of 02 February 2006 relating to the modalities for teaching towards the acquisition of the professional Bachelor's and Master's degrees in Private and Public Higher Education Institutions. In this regard, the ICT University shall:

1. Submit the above teaching programmes (syllabi, course outlines, time tables, etc) to UB.
2. Comply with the accepted standards of teaching leading to the award of degrees, taking into consideration the provision of the text regulating the functioning of Private Higher Education Institutions.
3. Authorise the University of Buca, from time to time, to be able to make teaching inspection visits to the institution.
4. Undertake to maintain and continue to improve on the teaching infrastructure that was available at the time of first inspection and accreditation.

Article 6: Evaluation of studies for the above programmes in LTPIC shall comply with the provisions

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of chapter VI of Decree No. 2001/832/PM of 19 September 2001 and chapter 2 of Order No. 06/0014/MINE/SUP/DDES of 02 February 2006 cited above. To allow UB fulfill its obligations as mentor, The ICT University shall:

1. Ensure that The ICT University's rules and regulations governing the conduct of examinations fulfill the same requirements as those existing at UB;
2. Institute the practice of having continuous assessment and final examinations in UB's mode of evaluation;
3. Ensure that before each examination session a request is made to the University of Buca to designate external examiners who shall oversee the examination process (setting of exams, administration of the exams, marking of the scripts, deliberation on results, etc). If the external examiner(s) designated by the University of Buca find(s) the examination(s) to be below standard, then the University of Buca will be obliged to step in and re-examine the affected courses at the cost of The ICT University;
4. Make provision for the cost of vetting of the examination ranging from resetting to cancellation of the examination in cases where teaching is insufficient;
5. Understand that the University of Buca, at its own cost, reserves the right to set and mark examinations for certain subjects as a quality control measure;
6. Ensure that all cases of examination malpractice both by staff and students are speedily dealt with following the regulations outlined in chapter IV of Decree No. 93/027 of 19 January 1993 and the matter reported to the University of Buca;
7. Ensure that examination results for each semester are officially submitted to the University of Buca for presentation to Senate through the normal procedure (Departmental Board, Faculty Board and then Senate);
8. Designate a representative whom the Vice-Chancellor can, from time to time, invite to the Senate as is required;
9. Accept that for certain professional disciplines, the University of Buca reserve the right to administer a comprehensive examination (both written and practical) in a manner to be specified by a special text in accordance with the regulations in force at the University of Buca.

Certification:

Article 7: At the end of the training for the above-mentioned degrees, The ICT University shall:

1. Establish and submit to the University of Buca a proposed graduation list for the programmes, showing the graduating students' GPA and proposed classification following the University of Buca standards for establishing such lists.
2. Submit to the University of Buca a complete file for each graduating student containing copies of the students' birth and academic certificates, draft transcript, application for graduation, and any other relevant information that is useful for the study of the file (certificates of equivalence, waiver documents, etc).
3. Submit to the University of Buca a soft copy in Microsoft Excel of all the individual draft transcripts of the graduating students.
4. After verification and Senate's approval of the results, the University of Buca shall endorse the publication of final results and issue the certificate and final transcripts also bearing the name of The ICT University as the training institution.

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IV- DURATION OF MENTORSHIP

Article 8: This Specific Agreement shall be valid for four years and renewable after evaluation.

Article 9: The ICT University shall commit to read and comply with the Guidelines for Accreditation, Mentoring, Supervision and Certification of graduates of Private Higher Education Institutions published by the University of Buca.

Buca, 14 MARS 2023


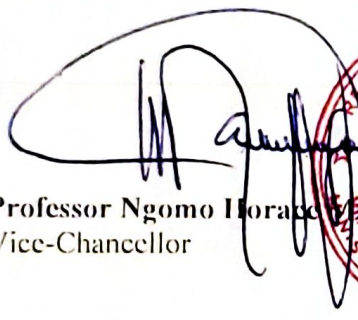


Professor Emmanuel Yenshu Vubo
Dean, Faculty of Social and Management Sciences



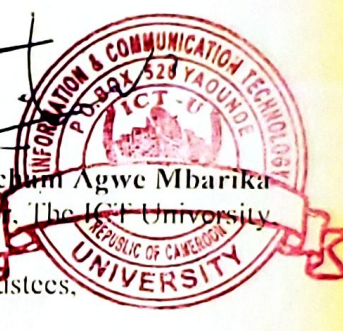
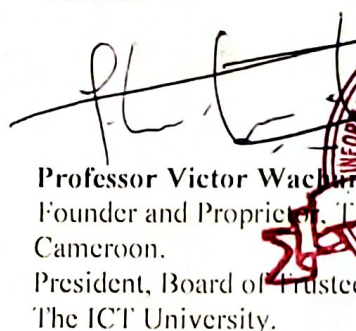
Dr Michael Ekonde Sone
Director, College of Technology

The Representative of the University of Buca



Professor Ngomo Horace Nanga
Vice-Chancellor

The Representative of The ICT University,
Yaounde



Professor Victor Wacham Agwe Mbarika
Founder and Proprietor, The ICT University,
Cameroon.
President, Board of Trustees,
The ICT University.

Endorsement by the Minister of State, Minister of Higher Education
Professor JACQUES FAME NDONGO



Jacques Fame Ndongo